

## JURYING – OPERATIONAL PROCEDURES

### 1) Mediums to be juried include

Painter, woodworker, jewelry, pottery, photography, glass, metal, mixed, other. Opportunity to be juried is not limited to these categories, additional categories may be added by the Jurying Committee.

### 2) Number/Composition of Jury Members

- Five members will be suggested by the membership to jury with alternate members to be called upon if a committee member is unable to serve for any reason. In no instance will more than 5 jurors vote on any application.
- Each member will represent a different medium from one another.
- For each work being juried, the committee will have a representative familiar with that medium present either from its regular committee members, or use of an alternate and/or an invited juror
- A list is kept of alternate jury members to be used as needed
- Artists with specific expertise will be used on a volunteer basis as needed. This will be done at the discretion of the jury committee and will include members from BAG as well as other artists outside BAG.

### 3) Term for Jury Member.

- Each jury member will serve for one year.

### 4) Time for Jurying

- **On general artist meeting nights** at 5pm. Art will be reviewed between 5 – 5:30pm. Conversation with submitting artist from 5:30 – 6pm for a basic interview where artists discuss their work and methods.

### 5) Items to be Juried

- Each artist should present a minimum of 5 items in each area they are asking to display. For smaller items such as jewelry, more than 5 items should be presented so that the committee is able to see the breadth of work.
- Only areas/mediums that have been juried and accepted can be displayed in the gallery.
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### 6) Artist Notification.

- Artist will be notified of results in writing within 5 days of being juried.
- Helpful suggestions, feedback and encouragement will be a priority.
- Specific feedback and rating of work will be offered to the artist. Artist will be notified regarding each area/ body of work(s) presented for Jurying using rating system and criteria as outlined.

### 7) Adding New Medium to Existing Artist Display.

- Any artist already juried and exhibiting may request to have an additional medium juried at any time.

- No additional medium may be shown in the artist's assigned display area without first being juried.
- Same procedures apply to this process.

#### 8) Ongoing Review of Work in Gallery

- Jury committee will review all work in the Gallery yearly to ensure that work remains at the same standard as when it was juried and that only mediums that have been juried are being displayed.
- Any member with questions about quality or presentation of any work in the gallery can address these questions to the jury committee.

#### 9) Returning Artists

- Any returning artists to Gallery must be juried as initial jurying.
- Any artists leaving Gallery and requesting to be on Gallery wait list may be juried only after one year from date of departure from Gallery.

#### 10) Appeal Process

- There is no appeal process for initial jurying of artists. The Jury Committee's decision is final.
- Requests for appeals for any other jury decisions should first be directed to the Jury committee. If further resolution is requested, it is then referred to the Board of Directions of the Gallery. Decision of the Board is then final.